Placement & Career Networking Services

Using the Alumni Network to Your Advantage

To aid in your career transition, please review the bullets listed below. There may be a few areas you are already proficient in, but be sure to work through all of them to gain the added benefit.

I. VMI Alumni Website

1) VMI Ranks

- The Alumni Directory under VMI Ranks allows you to search for alumni by name, class, location, profession and/or organization.
- It allows you to quickly gather 5-10 names of and contact information for alumni who are employed by organizations you are interested in.

2) Career Networking

- The career networking page of the alumni website contains resources to assist with your transition.
- Utilize the Job Board and Handshake to find opportunities that are available within the VMI network.

3) Upcoming Events

• View our calendar to see if there are any chapter events taking place near you so that you will be able to network with other alumni.

II. LinkedIn

1) Profile Picture

- Upload a picture that is real, professional and only has you as the subject.
- 2) Public Profile
 - Customize your public profile URL in order to easily place within your email signature block or on business/contact cards.

3) Advanced Search

- Use the advanced search option as an additional alumni directory.
- This allows you to view alumni and other individuals who currently work or have previously worked for the organization of interest.

4) Invitations to Connect

- Personalize each of the Invitations to Connect you send.
- Our main goal is to develop a relationship; it cannot be done as easily when your first communication is the generic, "I would like to add you to my professional network."



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III. VMI Alumni Chapters

1) Chapter Directory

- We have more than 70 alumni chapters across the country.
- Go to <u>VMIAlumni.org/Chapters/Find-Your-Chapter</u> to see your local chapter leadership.
- Connect with the leaders; let them know what you are looking for and ask for recommendations of people to get in touch with.

IV. Job Search Sites

- 1) Websites
 - <u>www.indeed.com</u>, <u>www.monster.com</u>, <u>www.usajobs.gov</u>, etc.
 - Find position openings that are of interest and then search the Alumni Directory or LinkedIn for alumni contacts in the companies announcing the positions.

